

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #935

DATE: December 6, 2016

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Allen Rosen, President
Drew Hazelton, Vice President
Derek Ross, Clerk
Denise Helfstein, Member
Barbara Laifman, Member
Meghan Cleary, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director Curriculum and Instruction
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services
Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

12/2/2016

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.*

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, January 17, 2017

**Closed Session at 5:00 p.m. Open Session at 6:00 p.m.
Oak Park High School, Presentation Room, G9**

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.
Brookside Elementary School, 165 N. Satinwood Ave.
Oak Hills Elementary School, 1010 N. Kanan Rd.
Red Oak Elementary School, 4857 Rockfield St.
Medea Creek Middle School, 1002 Double Tree Rd
Oak Park High School, 899 N. Kanan Rd.
Oak View High School, 5701 East Conifer St
Oak Park Library, 899 N. Kanan Rd.
Internet Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #935
December 6, 2016**

CALL TO ORDER – Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

I.1 ADMINISTRATION OF OATH OF OFFICE TO BARBARA LAIFMAN AND DENISE HELFSTEIN

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT : Instructional Assistant I – Math, Food Service Sub, Custodian Sub

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss
Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

**D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
PURSUANT SUBDIVISION (A) OF GOVERNMENT SECTION 54956.9
Civil Action No. 2:16-cv-08087 JEM**

**E. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION
Student v. Oak Park Unified School District, OAH Case No. 2016080829
GOVERNMENT SECTION 54956.9(a) and(d)(1)**

**F. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION
Student v. Oak Park Unified School District, OAH Case No. 2016070872
GOVERNMENT SECTION 54956.9(a) and(d)(1)**

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Remarks from Student Board Member
3. Remarks from Superintendent
4. Report from School Site Councils
5. Discussion and Updates on District of Choice

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting November 15, 2016](#)
- b. [Public Employee/Employment Changes 01CL23271-01CL23299 & 01CE08125-01CE08141](#)
- c. [Approve Purchase Orders – November 1 - November 22, 2016](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Oak Park High School Boys' Basketball Team to attend the Damien Holiday Classic Tournament in La Verne, CA December 26, 2016 – December 31, 2016](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Overnight Trip for Oak Park High School Girls' Soccer Team to attend Tournament in Simi Valley, CA December 9, 2016 – December 11, 2016](#)
Board Policy 6153 requires Board approval for student overnight trips

ACTION

2. BOARD

- a. [Election of Officers of the Board of Education](#)
Bylaws of the Board 9320 and Education Code 35143 require the nomination and election of Board Officers annually
- b. [Confirmation and Designation of Board Representatives to District Committees](#)
Board Members will select District Committee representation for the remainder of the school year
- c. [Approve Proposed Board Meeting Schedule for Calendar Year 2017](#)
To select and approve the meeting schedule for the Governing Board for the calendar year
- d. [Approve Certification of Signatures](#)
Education Codes 42632 and 42633 require annual Certification of Signatures after election of Board Officers

e. **Select and Approve School Board Representative to the County Committee on School District Organization**

Education Codes 35023 and 72403 require the Board to annually select a representative to the County committee

f. **Approve Designation of Secretary/Authorized Agent of the Board of Education**

Education Codes 35025 and 35034 and Bylaws of the Board 9122 empower the Board to designate the Superintendent as its Secretary and Authorized Agent

3. BUSINESS

a. **Approve Resolution #16-26 – Entering Election Results into Board Minutes and Certification of Proceedings in the November 8, 2016, Measure S General Obligation Bond Election**

The District is required to formally enter the results into Board minutes and certify that all proceedings of the District in connection with the Bond Election have been accomplished according to law

b. **Approve Resolution No. 16-27, Resolution of the Board of Education of the Oak Park Unified School District Establishing an Independent Citizens' Bond Oversight Committee and Approving Bylaws for Measure S**

Approval of the Citizens' Oversight Committee bylaws, application process, and timeline will allow The Board of Education to move forward with the appointment of the Measure S Independent Citizen's Oversight Committee, as required by law

c. **Approve Resolution No. 16-28, Resolution of the Board of Education of the Oak Park Unified School District Approving a Debt Issuance and Management Policy in Accordance with S.B. 1029**

Prior to the time any bonds are sold, the District is required to adopt a Debt Issuance and Management Policy providing written guidelines for the issuance of indebtedness by the District in satisfaction of the requirements of S.B. 1029, codified as part of Government Code Section 8855.

d. **Approve Fiscal Year 2016-17 First Interim Financial Report, Certification and Budget Revisions**

Education Code 42130 and 42131 and Board Policy 3460 require the Board to approve and certify financial reports filed on behalf of the District

e. **Approve Amendment 7 to Agreement for Measure R Program/Construction Management Services**

Board Policy 3312 requires Board approval for contracts for services

f. **Approve Measure C6 Bond Fund Equipment Purchase - Classroom Technology Equipment for 2016-17 School Year**

Board approval is required for purchases made from Measure C6 Bond Fund

g. **Discuss and Approve Enrollment Projections for School Year 2017-2018**

According to provisions of DOC program, the Board is required to approve enrollment projection and district capacity annually

h. **Authorize Measure S Bond Fund Project – Districtwide Solar Installation**

Board approval required to authorize Measure S Bond Fund Projects

i. **Approve Acceptance of Donation**

Board Policy 3290 requires Board approval for donations to the District

4. CURRICULUM

a. **Approve New Course for Oak View High School – Expository Reading and Writing**

Board approval required for new courses

b. Approve District Instructional Calendars for 2018-2019

Board Policy 6111 requires Board approval for school year calendars

5. HUMAN RESOURCES

a. Approve Compensation Adjustment for Guest Teachers

Board approval required for compensation adjustment for non-represented employees

b. Approve 2018-2019 Classified Employees Holiday Calendars

Board approval required for Classified Employees Holiday calendars

c. Approve Early Retirement Incentive Memorandum of Understanding

Board approval required for Memoranda of Understanding with collective bargaining units

6. BOARD POLICIES

a. Approve Amendment to Board Policy and Administrative Regulation 0450 – Comprehensive Safety Plan – Second Reading

Board policy updated to clarify the district's responsibility to annually review comprehensive school safety plans. Regulation updated to delete the requirement to include hate crime reporting procedures in the safety plan, as they are no longer required by law. List of optional plan components expanded to include (1) policy related to firearms possession on campus; (2) measures to minimize gang influence; (3) guidelines for the roles and responsibilities of mental health professionals, community intervention professionals, school counselors, school resource officers, and police officers on school campuses; (4) strategies for suicide prevention; (5) procedures to handle disruptions; and (6) concepts related to environmental safety.

VII INFORMATION ITEMS

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declare adjourned at ____ p.m.

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report**
- 2. Oak Hills Elementary School Report**
- 3. Red Oak Elementary School Report**
- 4. Medea Creek Middle School Report**
- 5. Oak Park High School Report**
- 6. Oak View High School/Oak Park Independent School**
- 7. Oak Park Neighborhood School**